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# COUNCIL PROCEEDINGS

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VILLAGE OF GEORGETOWN, OHIO

## MINUTES

### **Utility Services Committee Meeting Village of Georgetown February 13, 2020**

The Village of Georgetown Budget Committee convened in regular session on Thursday, February 13, 2020 from 5:00 p.m. until 5:55 p.m. in the Georgetown Municipal Building, Council Chambers. Mayor Dale Cahall called the meeting to order with the following council members present: Councilmember Buddy Coburn, Councilmember Ginny Colwell and Councilmember Dave Guenther (arrived at 5:12 p.m.). Employees present: Administrator Tyler Thompson, Fiscal Officer Natalie Newberry, Police Chief Robert Freeland and Solicitor Joe Braun.

#### **GENERAL BUSINESS:**

Councilmember Colwell made a motion to appoint Councilmember Guenther as Chairperson of the Utility Services Committee. Councilmember Coburn seconded the motion. Mayor Cahall called for a voice vote with Coburn and Colwell voting yea. Motion carried.

Duties of the Utility Services Committee were reviewed. Discussion held. It was the consensus to add general infrastructure to the list of duties.

Administrator Thompson updated the Committee on the Request for Qualifications that was put out to engineering firms to construct a five-year plan for the Village. This has led to three interviews that will take place this week and once they are narrowed down Administrator Thompson hopes to bring a contract with ordinance to Council by the March meeting. Councilmember Coburn asked if there would be sidewalk work figured in the proposal. Sidewalks were asked to be included. This phase will give us a list of projects that need to be completed in the next five years. Discussion held regarding the cost of the engineering being split based off of the type of each project.

The Committee then reviewed a drafted ordinance prohibiting the deposit or placement of injurious material or obstructions in public streets. This ordinance would address cut grass left on the road to the debris left from trucks leaving Rumpke. Police Chief Freeland mentioned that an Officer would have to be the one to see the vehicle actually drop the debris on the road to enforce the ordinance. Discussion held. Councilmember Guenther brought up changing the wording to person and/or owner-company. Solicitor Braun and Chief Freeland will get together and update the language and review the legal end of the ordinance. Discussion held. It was the consensus of the Committee to update

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Council that they are reviewing a Village wide ordinance regarding injurious materials or obstructions on public streets.

The current sidewalk reimbursement program of 50% reimbursement up to \$1,000 was brought to the table. Administrator Thompson suggested implementing a process that would call for an annual review of sidewalks to pick properties that need repairs. At that point a letter stating the need for repairs would be mailed out along with information about our reimbursement program. Discussion held regarding property owners having the option to complete the repairs or have the Village complete the work and either bill the property owner or assess it to the property taxes. Discussion held regarding searching for grants for sidewalks. Councilmember Coburn recommended to search for grants that are not matching or costly to the Village. Discussion held. It was the consensus to advertise the reimbursement program and expectations for keeping up with property owner's responsibilities on the utility bills and the Village Facebook page.

## **ANNOUNCEMENTS:**

The next meeting for the Utility Services Committee was set for Thursday, March 12, 2020 at 5:00 p.m. in the Georgetown Municipal Building, Council Chambers. Meeting adjourned.



Georgetown Mayor



Georgetown Fiscal Officer