

**GEORGETOWN CHARTER COMMISSION
MEETING MINUTES
WEDNESDAY, APRIL 15, 2020, 7:00 PM
ZOOM VIRTUAL MEETING**

Meeting Called to Order: 7:00 p.m.

Members Present: Amber Becraft-Johnan (late arrival), Andrew Dunn, John Paul Durham, Brian Faught (late arrival), Kelly Heslar, Michelle Hopkins, Greg Housh, Patrick Hornschemeier, Arthur Owens (late arrival), Gary Potter, Zach Triplett, Jeremy Varner

Members Absent: Mark Anderson, Matt Staggs, Barb Virost

Guests Present: Kelly Cornette, Nancy Montgomery, Tyler Thompson

I. Participation by the Public:

- A. Topics discussed by commission so far – none.
- B. In general: Kelly Cornette wanted to know when it was appropriate for her to ask questions or make comments.

II. Approval of minutes of previous meeting

Date of meeting and members absent/present corrected. Minutes are now approved as corrected and can be promulgated to the public.

Approval of text discussed at previous meeting (including refined wording of last part of section 5.05)

There was discussion regarding two-thirds vote (four of six) or three-fourths (five of six). Decided three-fourths, and it was best to just indicate five members. Therefore, in paragraph (C) of Article 5.05, the following sentence was added as the second sentence of that paragraph: Without recommendation of the Mayor, Council may terminate the Administrator by a vote of five Council members.

There was discussion of the use of the word “discharge” in the introductory paragraph and paragraph (B) of Article 5.05.

With changes discussed, Article 5.05 is approved and the second draft can be promulgated to the public.

III. Discussion of Director of Finance (Article VII) and Ordinances, Resolutions and Motions (Article VIII):

Because Article 6 was removed, Article 7 would become Article 6; however, we will be making adjustments throughout drafting this document before creating the final document, so it was determined to best leave article numbers as they are now and adjust when finalizing the document.

Discussion of what this position's title should be: Director of Finance or Fiscal Officer. Currently it is Fiscal Officer, and decided Fiscal Officer would be the position's title and any notations of Director of Finance are changed to Fiscal Officer.

Article 7.01 - Appointment

Currently the Mayor makes the recommendation and Council approves the appointment. Due to discussion, Article 5.05(A) was changed to include Fiscal Officer.

Discussion held regarding why two-thirds and three-fourths votes are used at different times. Determined that more serious events required three-fourths (five members) or "super majority" vote. Due to this discussion, changes were made to the second paragraph of Article 4.04: Council may, by a vote of three-fourths of its membership... changed to: Council may, by a vote of five members...

...at the time of appointment, but within six months after appointment shall reside within the municipality unless such residency requirement is temporarily waived by Council. **Changed to:** ...appointment, but shall be encouraged, after appointment, to reside within the Municipality.

No other changes to Article 7.01.

Article 7.02 Acting Director of Finance

The Administrator may appoint with the advice of the Mayor and consent of Council a two-thirds (2/3) vote... **Changed to:** The Mayor may appoint, with the consent of Council a two-thirds vote...

No other changes to Article 7.02.

Article 7.03 Responsibilities

The introductory paragraph becomes Paragraph (A) and the last sentence of that paragraph is removed (The powers and duties of the Director of Finance shall include, but not be limited to the following:)

Paragraphs (A), (B), (C), (D) removed.

Paragraph (E) becomes Paragraph (B) and: The Director of Finance shall assist the Administrator in the preparation and submission... **Changed to:** The Fiscal Officer shall prepare and submit...

Paragraph (F) becomes Paragraph (C) (Director of Finance changed to Fiscal Officer).

Discussion of this article led to the removal the last sentence in Article 3.10 Clerk of Council: "The Clerk of Council shall receive a salary for services, as established by ordinance."

No other changes to Article 7.03.

Article 7.04 Compensation

No changes made.

Article 7.05 Removal

This article was created.

The Mayor shall supervise and discipline the Fiscal Officer, but appointment or recommended termination of the Fiscal Officer shall be subject to the approval of Council by a vote of two-thirds of its members. Without the recommendation of the Mayor, the Council may remove the Fiscal Officer by a vote of five council members. The Fiscal Officer shall serve pursuant to the terms of an employment contract between the Municipality and the Fiscal Officer, provided that any such contract entered into between the Municipality and a Fiscal Officer on or after January 1, 2021 shall be subject to the approval of Council by two-thirds of its members.

No other changes to Article 7.05

No other changes to Article 7.

IV. Next meeting is scheduled for April 22, should there be a meeting on April 29?

April 22nd is the next originally scheduled meeting, and it will be held virtually.

Discussion held as to whether we should meet on April 29th to get back on schedule; decided to wait until the meeting of the 22nd to determine whether or not we need to meet on the 29th.

Should we post Commission information on NextDoor Ap?

Jeremy Varner explained the NextDoor ap is basically a bulletin board ap to list information; there are 200+ Georgetown residents who currently utilize this ap. He would be responsible for and create an account for Georgetown Charter Commission posting meeting information (date/time/place) as well as create a link to the Village website where the draft charter is posted and can be viewed by the public. Comments would be disabled. After discussion, it was decided Jeremy could move forward with this.

Nancy Montgomery reminded the Commission of the advice of Gary Hunter regarding the length of the charter in its completed form, namely that it should be short.

Brian Faught indicated that the Village website address changed from .org to .gov and the previous information was lost – not taken down – and he will get the information back on the website.

V. Adjourn

Meeting was adjourned at 8:56 p.m.